

Position Description



HARRY PERKINS INSTITUTE
OF MEDICAL RESEARCH

Position Description Overview

Position Title	Community Education Demonstrator
Position ID Code	COMED002
Work Area, Division	BioDiscovery, Community Engagement
Reports To	Community Education Manager
Direct Reports	Nil
Award	Miscellaneous Award

Proudly Perkins

Our Vision	A pioneering Western Australian medical research institute improving health outcomes globally.
Our Purpose	Helping people live healthier, longer lives.
Our Values	
Respect	Respect is at the core of our organisation. We treat everyone in our diverse community with honesty, integrity and respect.
Innovation	We are a talented group of like-minded individuals at the forefront of modern medical research, using our creativity and the latest technology in our relentless quest for medical breakthroughs.
Passion	We bring a passion and commitment to every aspect of our work.
Collaboration	We recognise the power of working closely with each other and our collaborators to achieve the outstanding results for which we strive.

Diversity and Inclusion Statement

At the Perkins, we value, embrace, and celebrate the strength of our diverse experiences, thoughts, and beliefs. We are committed to a safe, equitable and inclusive culture where every person can innovate and thrive. This enables us to deliver pioneering research that improves global health outcomes.

Position Purpose

The BioDiscovery Centre represents the outreach division of the Perkins. Its mission is to inspire Western Australians and Western Australian students to be more active participants of STEM and medical research through educational programs for schools, teachers, and the wider community. The Community Education Demonstrator is responsible for delivering engaging and interactive sessions across various settings, including the BioDiscovery Laboratory. This role ensures that participants positively experience hands-on, relevant, and impactful learning connected to innovative research carried out at the Perkins.

Position Outcomes and Key Goals

1. Deliver dynamic and interactive content tailored to diverse audiences, ensuring engagement and participation.
2. Connect participants with the purpose of the Perkins by providing them with a positive and professional experience relevant to their specific needs and learner outcomes.
3. Inspire participants by developing their skills and experiences, encouraging them to actively explore and engage with STEM and medical research.

Position Title	Version	Date Approved	Responsible Manager	Responsible Executive	Approved
Community Education Demonstrator	1	10/02/2025	Community Education Manager	Chief Engagement Officer	Chief People Officer

Key Duties/Accountabilities

1. Present engaging and well-structured educational sessions for clients of the BioDiscovery Centre, including school groups, community groups, and teachers, ensuring relevance to STEM and medical research themes.
2. Interact effectively with individuals and groups, encouraging active participation and fostering a positive and inclusive learning environment.
3. Be responsible for operational elements of sessional delivery, including time keeping, setting up and packing down session spaces, maintaining a clean working space, and reporting stocks of materials for replacement, including in the BioDiscovery Laboratory.
4. Complete day-to-day administrative tasks, such as timesheets, recording rosters, and logging availability.
5. Liaise with teachers and other stakeholders to tailor program delivery to meet audience needs and expectations.
6. Complete other duties as requested by supervisor and/or manager.

Selection Criteria – Qualifications, Licences, Skills, Knowledge, Experience

1. Demonstrated ability to deliver engaging and interactive presentations to a variety of audiences.
2. Strong ability to build rapport with diverse groups, adapt communication styles effectively, and foster positive relationships.
3. A genuine enthusiasm for medical research and science, with a proven ability to communicate complex scientific concepts in an accessible and engaging manner for diverse community audiences.
4. Demonstrated ability to manage challenges effectively and flexibly, remaining calm, professional and solution-focused in high-pressure situations.
5. Previous experience in educational, teaching, or coaching roles involving children, showcasing an ability to create inclusive and engaging learning environments (desirable).
6. Currently pursuing an active research project through Honours, Masters or PhD (desirable).
7. Possess a current Working with Children Check.
8. Satisfactory National Police Certificate.

Special Requirements

1. After-hours work may be required for this position.

Key Working Relationships

1. Community Education Team.
2. School groups, community groups, and teacher groups.

Work Health and Safety

1. Take reasonable care for the health and safety of self and others. This includes taking appropriate actions to avoid, eliminate or minimise hazards.
2. Act honestly and report all incidents, hazards, and injuries immediately.
3. Comply with any reasonable instruction given, or policy or procedure administered, by the Perkins that supports the Perkins to provide a safe work environment.
4. Use equipment and materials as trained and required, and according to the manufacturer's instructions.
5. Actively promote a positive safety and health culture, demonstrating attention to physical, mental, emotional, cultural and psychological safety.

Professional Development

1. Accept responsibility for updating knowledge and skills related to professional practice.
2. Actively participate in performance feedback, reflecting on own performance and growth opportunities.
3. Contribute to the creation of development and performance goals.